



Getting Started – Loan Listing Files (Specific APSA Agreement)

Members that have signed a Specific APSA Agreement that have their mortgage loans priced should following these instructions to pledge loans to Federal Home Loan Bank of Des Moines (FHLBDM). The collateral types will need to be pledged monthly via Secure Transfer. Loan listings are due by the 15th of each month; any listing submitted after that date is considered tardy. If the listing is not received by the 26th day the month, the advance equivalent value of collateral will be reduced to zero.

1. Call the Collateral Department (Toll Free 800.544.3452, ext. 2500) to discuss loan types available for pledging. This call will be helpful to determine what collateral codes you will be pledging, what file format will be necessary, what prior set ups need to be done, and what type of review will need to be scheduled.
2. Contact the Collateral Department at FHLBDM either by email at advancecollateral@fhlbdm.com or by telephone to request access to FHLBDM Secure Transfer and to provide the name(s) of the individual(s) that will be submitting the monthly files.
3. To pledge loans, send your completed data file through Secure Transfer. File Formats can be found in the Collateral section of the Members Site by choosing "Pledging and Releasing" and then "Loans".
4. The C-220 Exhibit A Confirmatory Assignment should be emailed to Advancecollateral@fhlbdm.com
5. Please contact the Collateral Department at FHLBDM either by email: advancecollateral@fhlbdm.com or call 800.544.3452, ext. 2500 with any questions.