



The Federal Home Loan Bank of Des Moines receives numerous requests from members for demand deposit cut-off statements. To enable us to respond in a timely manner, we have developed a Request for Cut-Off Statements form (please see next page).

When utilizing this form, we ask that you observe the following guidelines:

- Please sign the request form. FHLB Des Moines will not release confidential information without an authorized signature.
- Please mail or fax the completed form to our offices **at least two days prior to the requested cut-off date** indicated on your form.
- Please provide copies of these request forms to your institution's audit firm, regulators or any other entity that your institution wishes to authorize to receive the requested information.
- Please ensure that this information is distributed to the appropriate personnel within your institution.

If a representative from your institution should have any questions or comments, please contact Member and Financial Operations at 800.544.3452, ext. 2222 or email mfs-membership@fhlbdm.com.

Thank you for your cooperation.



909 Locust Street Des Moines, IA 50309
800.544.3452, ext. 2222
515.699.1245
mfs-membership@fhlbdm.com

Request for Cut-Off Statement

To: Member Financial Services

Re: Institution Name: _____
Institution's Address: _____

Member Number: _____
Statement Cut-Off Date*: _____
Account Numbers: _____

Return this confirmation directly to: _____

Authorized Signature

Title

Date

**Cut-off requests must be received by FHLB Des Moines at least two days prior to the date indicated on this form.*