



# AHP/Down Payment Programs

## Notice of Foreclosure or Death of Borrower

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### --Instructions--

**Foreclosures:** In the case of a foreclosure, transfer/conveyance of the property to the first mortgage lender by a deed-in-lieu of foreclosure, or assignment of an FHA insured first mortgage to the Secretary of HUD, the obligation to repay an AHP/DP subsidy is terminated. Provide notice to the Federal Home Loan Bank of Des Moines (the Bank) using page 2 of this form. Attach final documentation of the foreclosure, transfer, or assignment.

If a member financial institution or an AHP project sponsor is named as Lender in the Retention Agreement, they would receive applicable notice of foreclosure. The Lender should provide the Federal Home Loan Bank of Des Moines notice of foreclosure and copy of foreclosure documentation.

If the Federal Home Loan Bank of Seattle is named as Beneficiary in the Retention Agreement notice of foreclosure is typically provided directly to the Federal Home Loan Bank of Des Moines Bank as its successor. It may also be provided to the member financial institution that supported the AHP/DP project. In that case it can be provided to the Bank using page 2 of this form.

**Death of the Borrower(s):** In the case of the death of the AHP/DP assisted homeowner (borrower) - property owner or owners who are subject to a five-year Retention Agreement - the obligation to repay an AHP/DP subsidy may be terminated. A Copy of the Death Certificate or equivalent documentation confirming the death, such as an Obituary, should be provided to the Bank. Provide notice to the Bank using page 2 of this form. Attach applicable documentation.

If a member financial institution or an AHP project sponsor is named as Lender in the Retention Agreement, they may provide a release to terminate the Retention Agreement after providing notice to the Bank.

If the Federal Home Loan Bank of Seattle is named as Beneficiary in the Retention Agreement, the Bank as its successor will provide release. A release form appropriate to the jurisdiction should be provided to the Bank by representatives for the owners. The Bank will return a signed document to the preparer. Provide mailing instructions for the return of a release.

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If you have questions, please contact the Community Investment Department at 800.544.3452, ext.2400.



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## Notice of Foreclosure or Death of Borrower

Name of owner(s) from Retention Agreement: \_\_\_\_\_

Amount of original AHP/DP Subsidy: \_\_\_\_\_

Date of Retention Agreement (M/D/Y): \_\_\_\_\_

Address of assisted unit (street address, city, state, zip code): \_\_\_\_\_

Associate the subsidy award to an FHLB Des Moines AHP/DP program(s).

Retention Agreement is a:

*Deed Restriction* that identifies a Lender other than the FHLB Des Moines.

*Deed of Trust or a Mortgage* with the FHLB Des Moines or FHLB Seattle identified as the Beneficiary.

Provide the name of the FHLB Des Moines or FHLB Seattle member financial institution that provided the subsidy as part of an AHP/DP project. If known, provide the Project Number. Project numbers are assigned to competitive Affordable Housing Program (AHP) projects approved by the FHLB Des Moines and the FHLB Seattle, and were assigned to Down Payment assistance projects of the FHLB Des Moines prior to 2016. If this was a competitive Affordable Housing Program (AHP) project, provide the Project Name and the Sponsor Name (project sponsor organization) in addition to the Project Number.

Enter Member Name: \_\_\_\_\_

Enter Project #: \_\_\_\_\_

Enter Project Name (for AHP only): \_\_\_\_\_

Enter Sponsor Name (for AHP only): \_\_\_\_\_

This is to advise that:

The assisted unit has been foreclosed, is subject to a transfer by deed-in-lieu of foreclosure, or assignment of a Federal Housing Administration first mortgage to HUD. Attach documentation of foreclosure, transfer, or assignment.

The above referenced owner(s) is/are deceased. Attach a copy of the Death Certificate or obituary. If a release is required from the Federal Home Loan Bank of Seattle, provide form applicable to the jurisdiction and address for its return.

Company Name: \_\_\_\_\_

Name of person completing this form: \_\_\_\_\_

Contact phone #: \_\_\_\_\_

Send this form and attachments to the Community Investment Department at [communityinvestment@fhlbdm.com](mailto:communityinvestment@fhlbdm.com). If you have any questions, please call the Community Investment Department at 800-544-3452, ext. 2400.