Getting Started – Loan Listing Files (eAdvantage)

Regardless of a member's APSA type, the following collateral types will need to be pledged via the monthly Loan Listing update on eAdvantage:

- HELOCs – type codes 1423, 1424
- Held for Sale – type code 1106
- Construction Loans – type code 1431
- Multi-family LOCs – type code 1441, 1442
- Commercial Real Estate LOCs – type code 1443, 1444
- Business LOCs – type code 1626
- Agri-Business LOCs - type code 1627
- Participations – type codes 1461, 1470, 1471, 1472, 1561, 1570, 1571, 1572

Follow these steps to pledge collateral through a loan listing.

1. Create your file. There are three file formats available on the Members Site: members.fhlbdm.com
    a. Choose the correct file format based on:
        - Asset class pledged
        - APSA type executed
            - Blanket APSA Members will use the General File Format
            - Specific and Delivery APSA Members will use the Expanded File Format
    b. One file is created even though there are multiple type codes on the file.
    c. All file formats must be saved in a .csv format.

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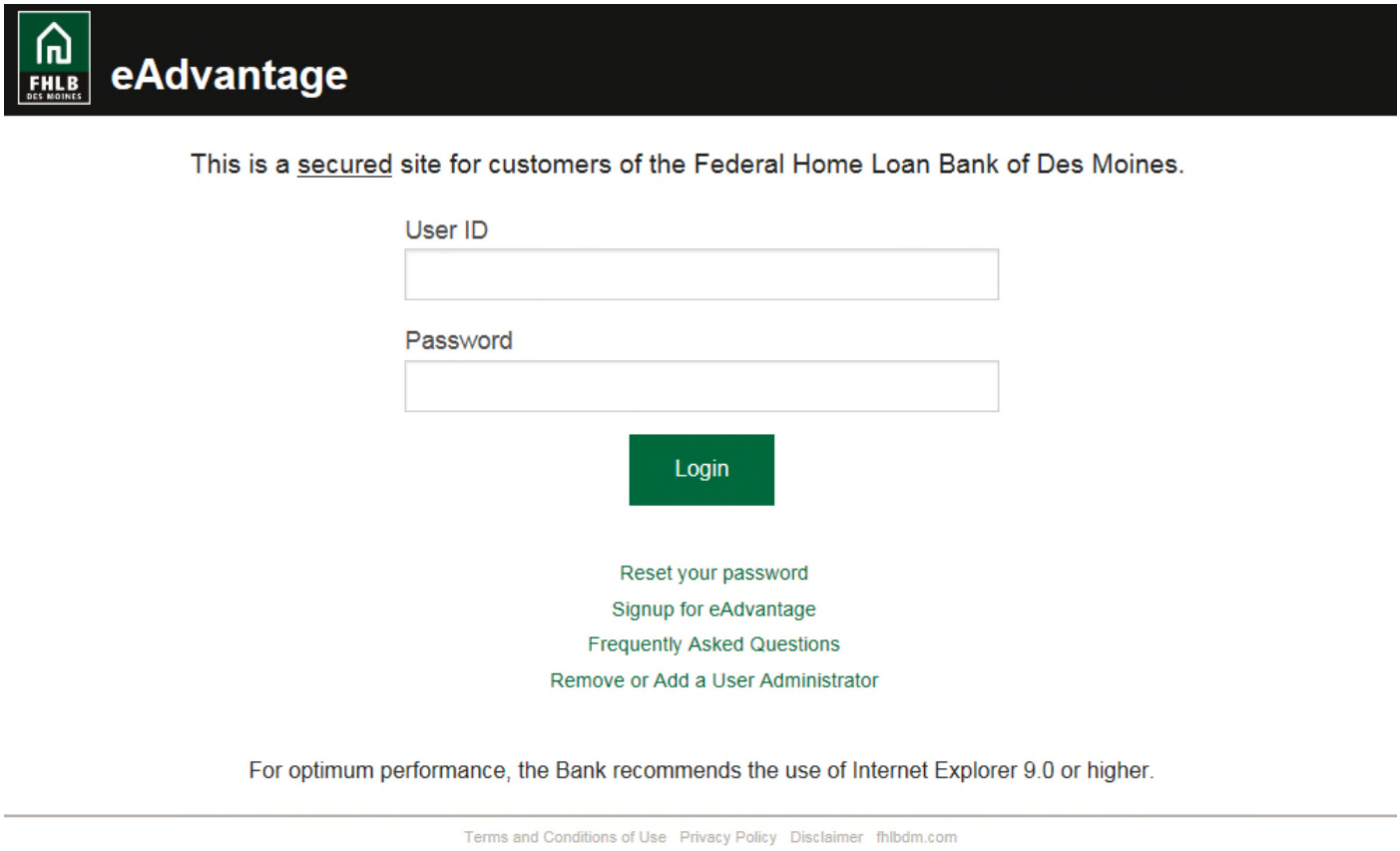
2. Once the file has been created, log in to eAdvantage



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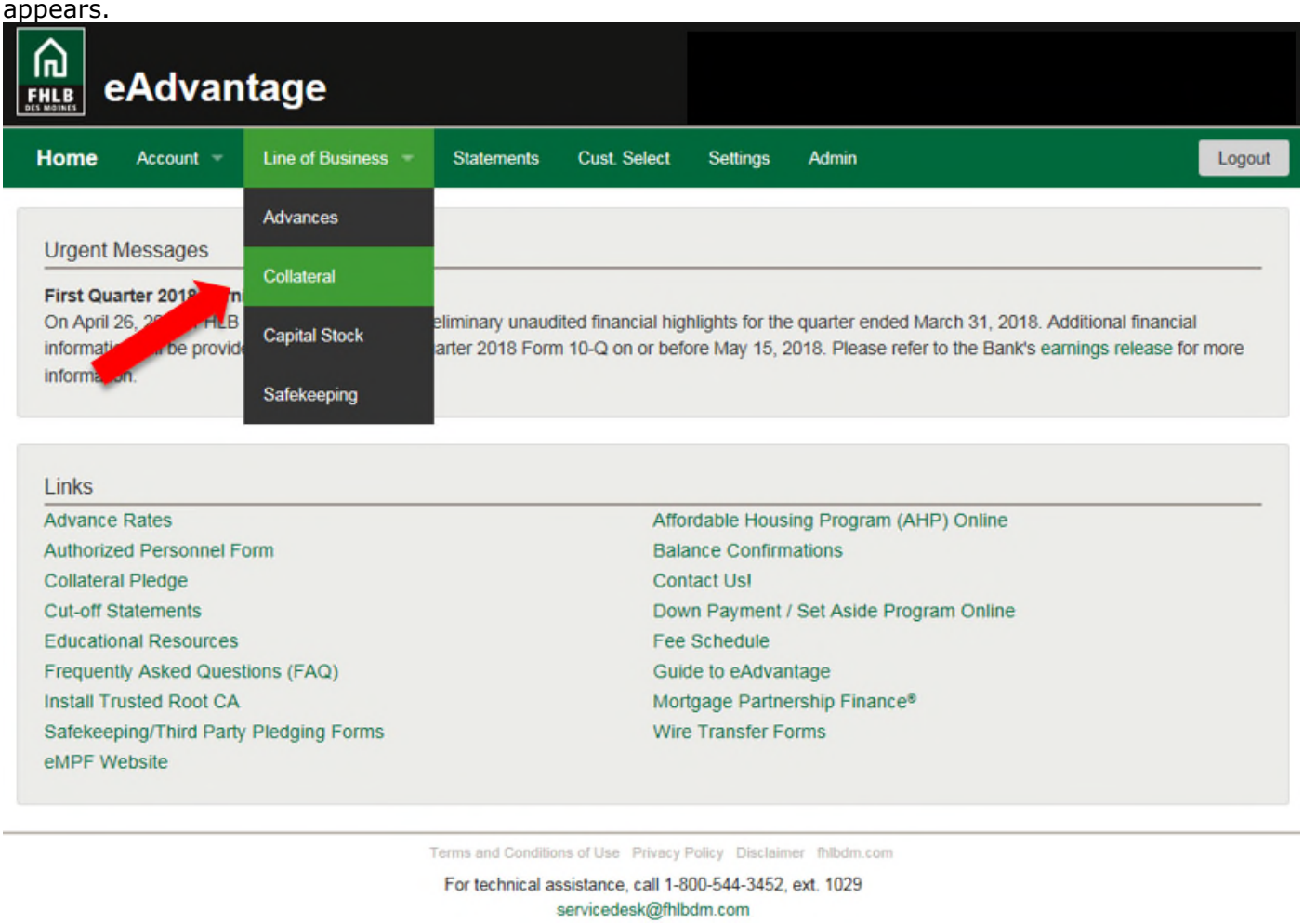
3. Hover over "Line of Business," then choose "Collateral" when the dropdown menu appears.



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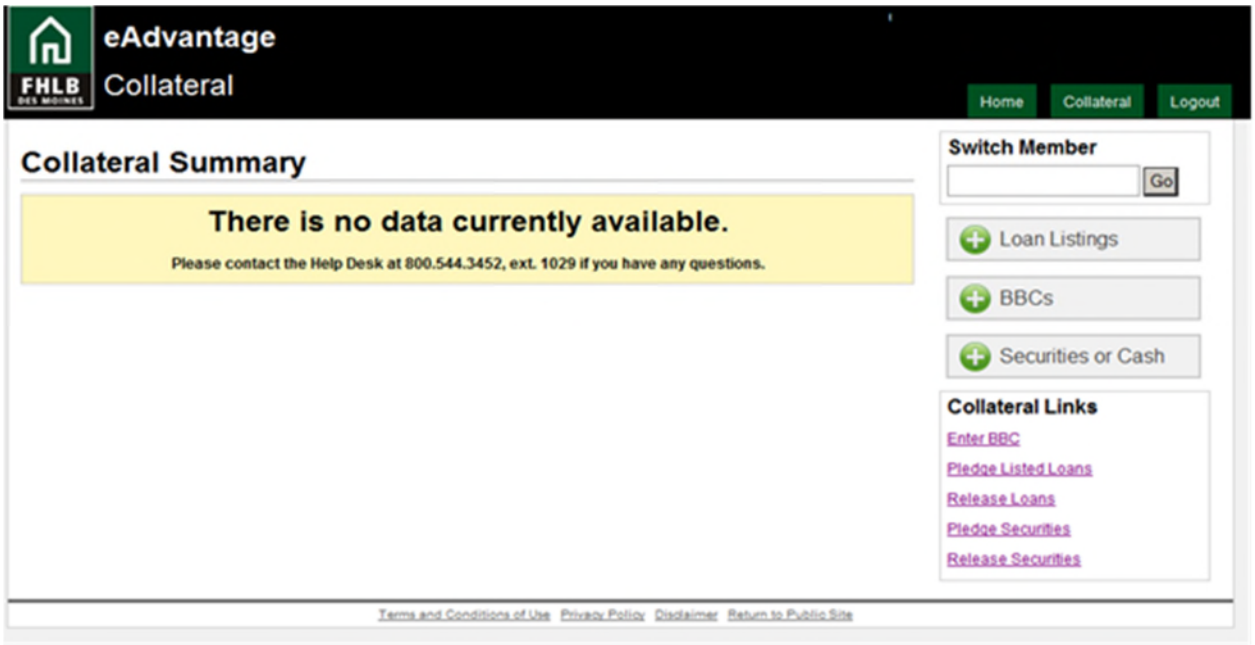
4. The Collateral Summary screen will show what is being pledged. Click on the **Loan Listing** button.



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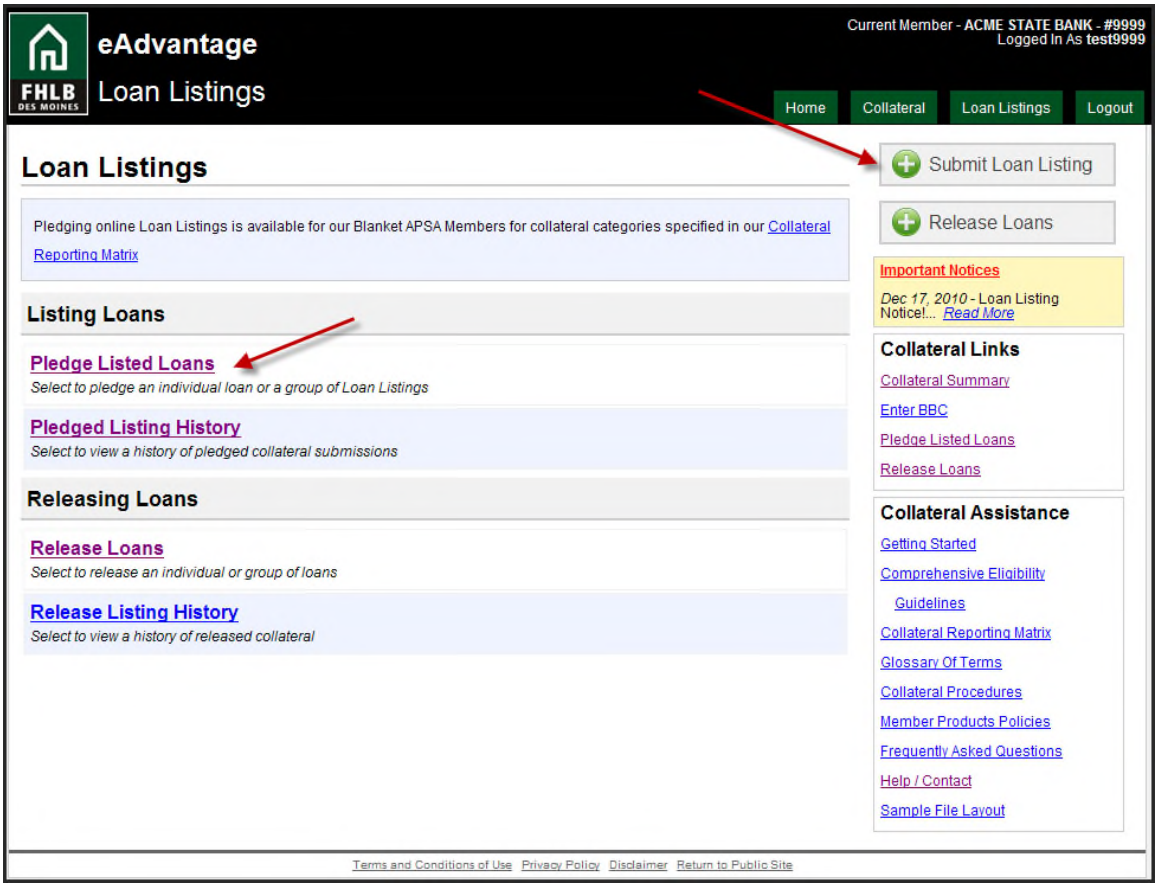
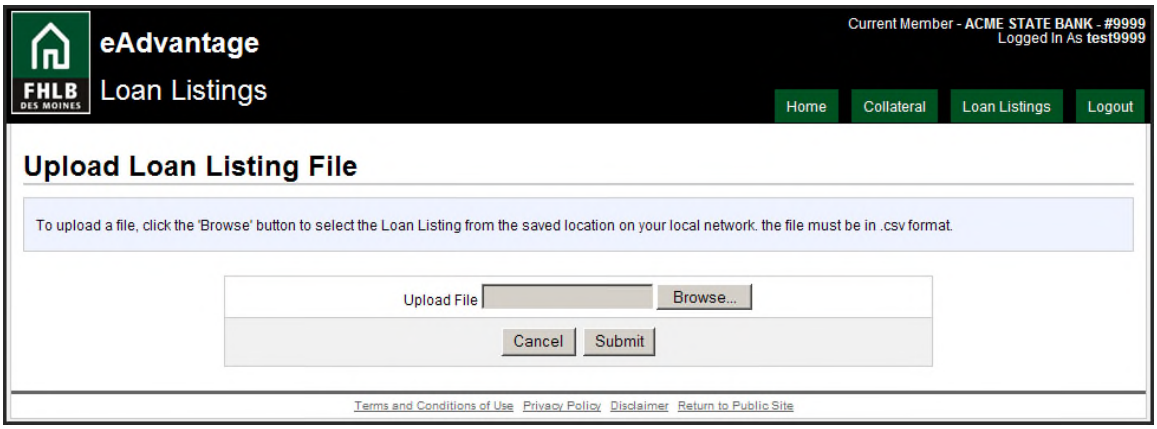
5. To pledge listed loans click either the link titled **Pledge Listed Loans** or **Submit Loan Listing**. A sample file layout is available on the collateral section of the members site under pledging loans, loan listing file formats.

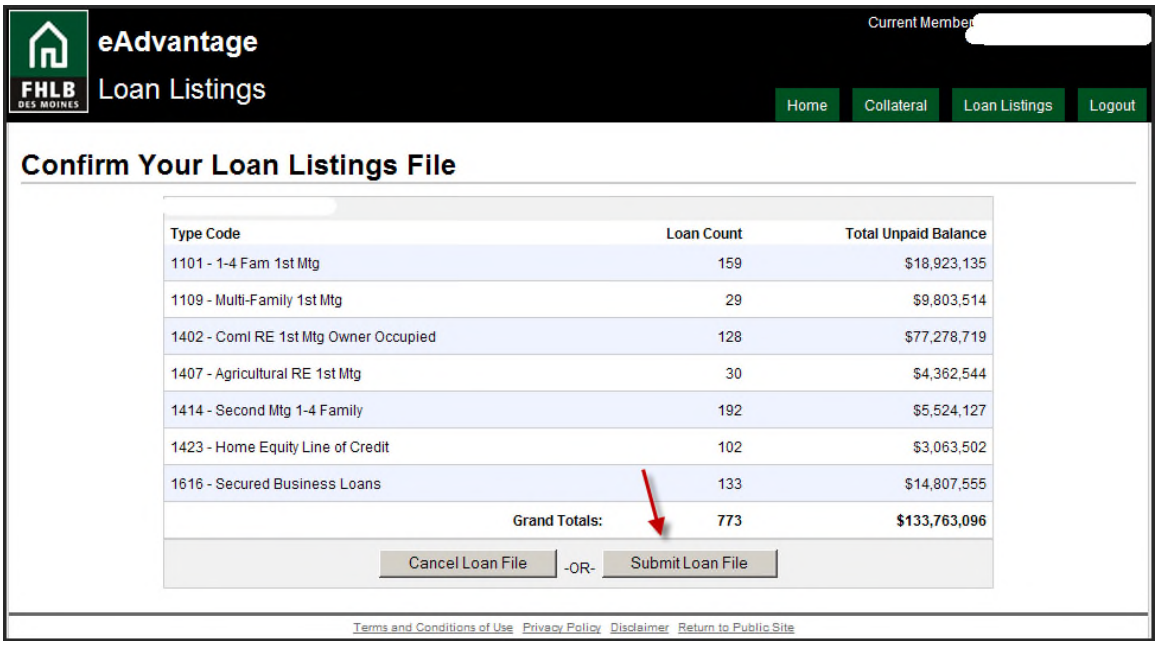


Getting Started – Loan Listing Files (eAdvantage)

6. Click the **Browse** button to navigate your server or computer and choose the loan file you would like to pledge.

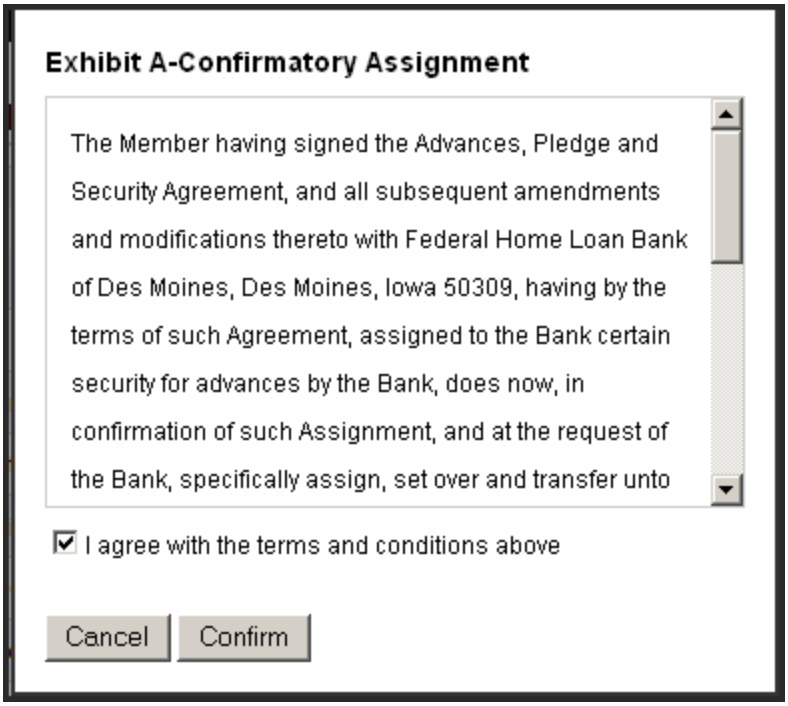


7. Review the summary detail screen of the submitted file for accuracy then click the Submit Loan File button to upload the file.

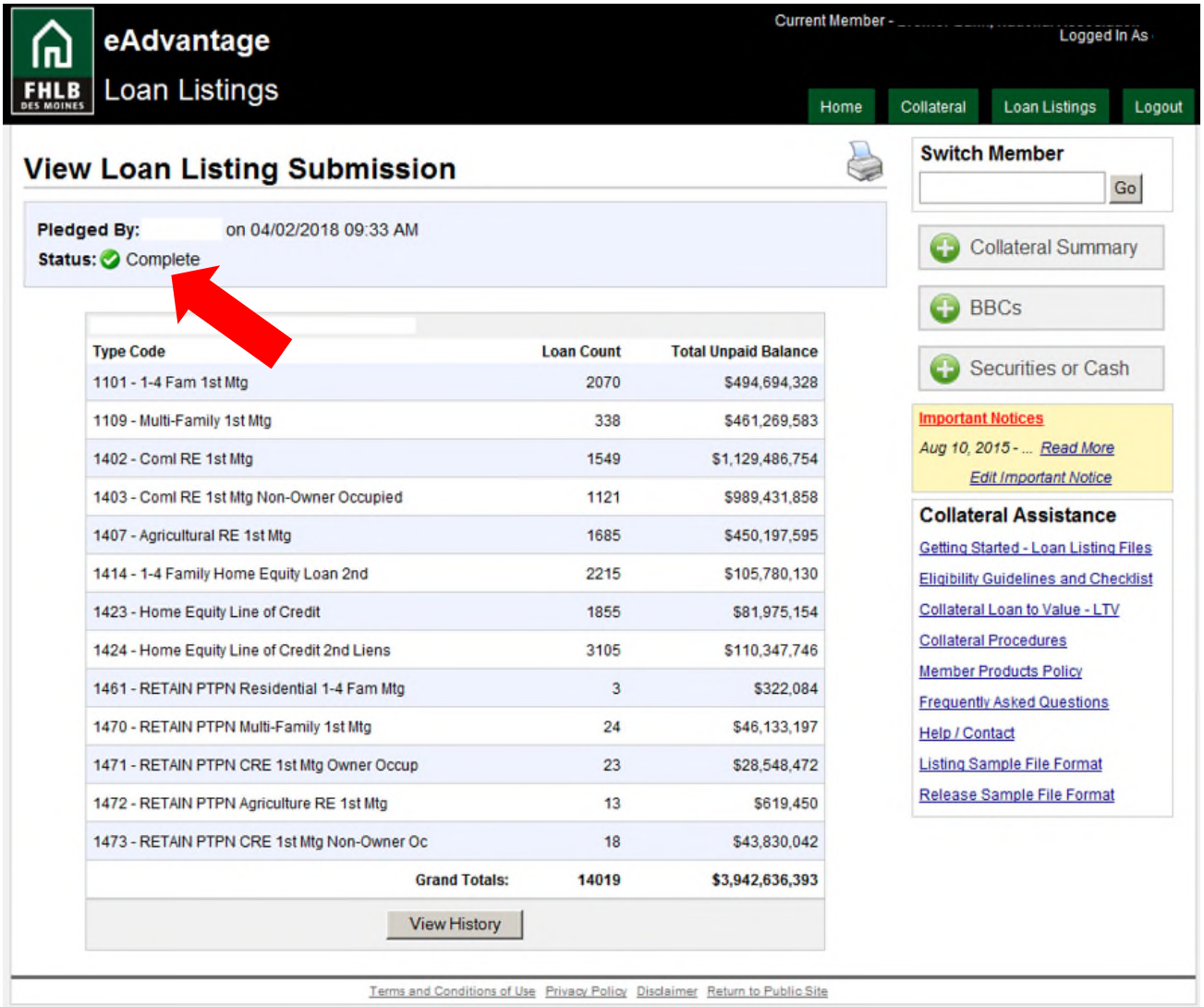


Type Code	Loan Count	Total Unpaid Balance
1101 - 1-4 Fam 1st Mtg	159	$18,923,135
1109 - Multi-Family 1st Mtg	29	$9,803,514
1402 - Coml RE 1st Mtg Owner Occupied	128	$77,278,719
1407 - Agricultural RE 1st Mtg	30	$4,362,544
1414 - Second Mtg 1-4 Family	192	$5,524,127
1423 - Home Equity Line of Credit	102	$3,063,502
1616 - Secured Business Loans	133	$14,807,555
Grand Totals:	**773**	**$133,763,096**

8. Read and confirm that you agree to the terms and conditions contained in Exhibit A-Confirmatory Assignment.



9. The file status will display as Pending until the loan file is completed. Once the file is final it will display as Completed. Loan listing files submitted through eAdvantage are processed every hour.



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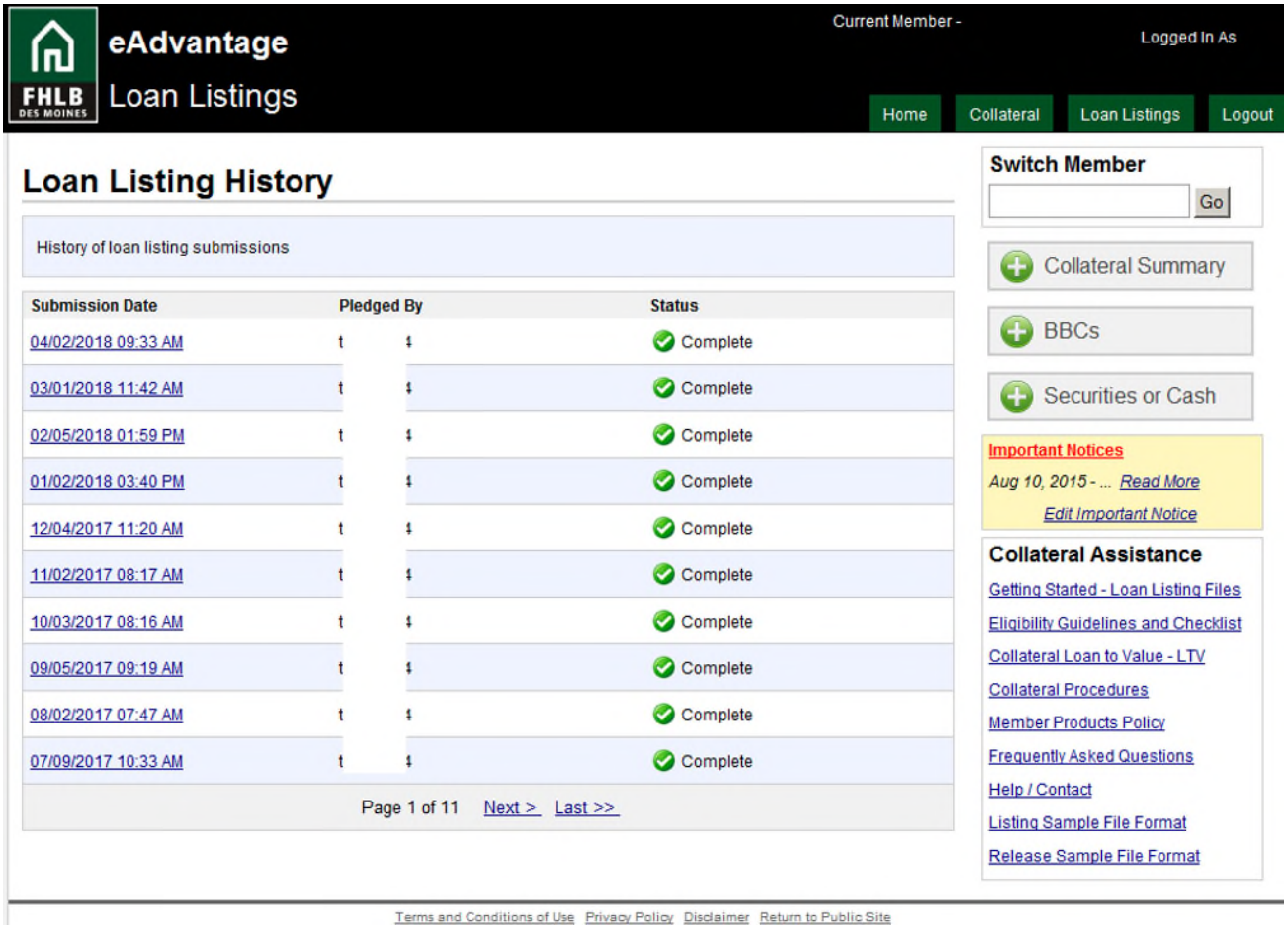
10. Click the View History button for a history of loan listing submissions.



Questions? Please contact MFO Collateral Operations at 800-544-3452 x2500 or via e-mail at AdvanceCollateral@fhlbdm.com.