



<b>1-4 FAMILY RESIDENTIAL FIRST MORTGAGE LOANS – CONSTRUCTION</b>
This Eligibility Checklist assists pledgors who have executed the appropriate Advances, Pledge and Security Agreement in determining eligibility of loans for pledging to FHLB Des Moines. A “NO” answer indicates the loan is not eligible under FHLB Des Moines guidelines.

<b>GE</b>	<b>GENERAL ELIGIBILITY</b>	<b>YES</b>	<b>NO</b>
	The requirements of this checklist are <u>specific</u> to the collateral type shown above. Certain Eligible Member Collateral requirements are common to <b>ALL</b> pledged loan collateral as identified in Collateral Procedures. The preparer should have familiarity prior to proceeding with eligibility determination via this checklist. For ease, a summation of these requirements is provided: <u>General Eligibility Checklist</u> .	<input type="checkbox"/>	<input type="checkbox"/>

<b>PN</b>	<b>PROMISSORY NOTE</b>	<b>YES</b>	<b>NO</b>
	1. <b>Note Execution:</b> Executed with proper signatories and capacities as authorized by any applicable borrowing resolution/other authority.	<input type="checkbox"/>	<input type="checkbox"/>
	2. <b>Loan Terms:</b> Note requires at least quarterly payments of accrued interest and matures 13 months or less from the loan’s origination date.	<input type="checkbox"/>	<input type="checkbox"/>
	3. <b>Disbursement:</b> Note is a closed end line of credit.	<input type="checkbox"/>	<input type="checkbox"/>
	4. <b>Participation:</b> Loan is not participated or a participation interest.	<input type="checkbox"/>	<input type="checkbox"/>

<b>SI</b>	<b>SECURITY INSTRUMENT: Mortgage (or Deed of Trust) and/or Security Agreement</b>	<b>YES</b>	<b>NO</b>
	1. <b>Security Instrument Existence:</b> Note is secured with an unexpired mortgage recorded in the proper jurisdiction. Recorded mortgage or a copy of is in file. Loan disbursements are supported by the security instrument type (e.g. closed end, future advance).	<input type="checkbox"/>	<input type="checkbox"/>
	2. <b>Note Security:</b> Mortgage (or collateral property) is linked to/cited as security for subject note.	<input type="checkbox"/>	<input type="checkbox"/>
	3. <b>Secured Party Citation:</b> Mortgage directly cites member (or pledgor on behalf of member) as secured party or via recorded assignment.	<input type="checkbox"/>	<input type="checkbox"/>
	4. <b>Instrument Execution:</b> Mortgage is properly executed and acknowledged: <ul style="list-style-type: none"> <li>• By all title holders/owners of record including spouses if required by state law (fractional or undivided interests not acceptable). If title is vested in a former name, affidavit of identity or similar notation on mortgage required.</li> <li>• Non-natural persons: Executed by and in proper capacity(s) per authorizing documentation.</li> <li>• 3rd Party Pledge/Secured Guarantee/Hypothecation Agreement: Executed by and in proper capacity(s) and acknowledged as security for subject loan or borrower.</li> <li>• Mortgage notarized acknowledging signers in proper capacity.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
	5. <b>Secured Debt Amount:</b> Amount equals or exceeds loan’s current credit line.	<input type="checkbox"/>	<input type="checkbox"/>
	6. <b>Assumptions:</b> For assumed loans, executed assumption agreement is recorded.	<input type="checkbox"/>	<input type="checkbox"/>

<b>LV</b>	<b>LIEN VERIFICATION</b>	<b>YES</b>	<b>NO</b>
	1. <b>Lien Search Existence:</b> Evidenced lien search of the encumbered property (e.g. title policy, attorney's opinion, O&E/title report, or detailed internal lien search).	<input type="checkbox"/>	<input type="checkbox"/>
	2. <b>Lien Search Date and Quality:</b> Lien search is <u>dated on or after recording date</u> and confirms: Execution by all titleholders, legal description of encumbered property, recordation, and lien position (lien search must assess all potential prior liens).	<input type="checkbox"/>	<input type="checkbox"/>

- **Post-closing lien search not yet available:** If post closing lien search is pending construction completion or otherwise in process, file evidences a pre-closing lien search dated no more than 120 days prior to mortgage date.

3. **Lien Position:** Lien search cites subject mortgage as **first** lien if post-closing:

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- **Prior Liens:** If lien search does not cite subject mortgage as first lien, file documents recorded satisfactions, subordinations, releases, or title insurance endorsement ensuring a first lien position.
  - Property must not be subject to unreleased prior nonmortgage liens or unsubordinated contracts.
  - For loans without post closing lien search if permitted per LV.2 above (i.e. Post-closing lien search not yet available), pay-off documentation of prior liens ensuring requisite lien position is acceptable to demonstrate prior lien satisfaction.
- **Property Taxes/Other Subsequent Liens:** Taxes and assessments not past due one year or more. Security Interest not subordinated to Property Assessed Clean Energy (PACE) or other liens.
- **Prior Ground Leases:** Mortgages primed by ground lease not eligible unless recorded ground lease subordination or Non-Disturbance and Attornment Agreement executed by lessor.
- **Leasehold Mortgage:** File evidences lessor consent, leasehold interest property valuation and lease maturity equal  $\geq$  note maturity. Assignments of leasehold interests are not eligible.

CV	COLLATERAL CONDITION, PURPOSE and VALUATION	YES	NO
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1. **Collateral Property Type, Purpose and Conditions:** Secured by a habitable, four season 1-4 family dwelling(s) located in the U.S. or its territories used for residential purposes.

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- **Manufactured Homes:** Pledged dwelling meets real property definition under applicable state law.
- **Mixed Use Property:** Value of dwelling  $>$  50% of total property value.
- **Condition/Use:** Property is not deteriorated, contains unremediated recognized environmental conditions or used (including via leasing rights) for matters which imperil value or encumbrance. Use is lawfully permissible by all federal, state and local regulations.
- **Property Insurance:** Loans with UPB  $\geq$  \$5,000,000, file evidences property insurance for benefit of pledgor with coverage sufficient for the improved property.
- **Ineligible Property Type:** Not type listed in Collateral Procedures Section 2.2.

2. **Valuation Existence and Requirements:** Depository Members: File evidences property valuation in compliance with member's regulatory requirements. Nondepository Members: Certified appraisal is required unless prior arrangements have been agreed.

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- **Subsequent partial releases:** File evidences remaining collateral value.
- **Non-Appraisal Valuation:** Internal evaluations compliant with *Interagency Appraisal and Evaluation Guidelines Appendix B - Evaluations Based on Analytical Methods or Technological Tools*: Tax Assessment Value (TAVs) supported by regulatory required market value correlation analysis. Automated Valuation Model (AVMs) supported by required model validation. Broker Price Opinions (BPOs) not permitted for consumer purchase transactions.

3. **Qualifying LTV:**  $\leq$ 85% (see General Eligibility Checklist for QLTV definition).

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Exceptions: Loans in excess of the above limit but  $\leq$ 100% qualifying LTV are eligible if:

- **Bank/Thriffs:** Compliant with the regulatory percentage of capital limitations and reporting requirements for loans in excess of Supervisory LTVs.
- **Credit Unions:** As permitted by internal policy limits; subject to concentration risk monitoring for High LTV loans (if required by NCUA supervision).

AP	ANTI-PREDATORY LENDING	YES	NO
1.	<b>Anti-Predatory Lending:</b> Complies with <a href="#">FHLB Des Moines Anti-Predatory Lending Policy</a> (Found on Page 4 of the Members Product Policy).		

SN	SUBPRIME – Originated or Acquired after July 10, 2007	YES	NO
1.	<b>Subprime Loans:</b> Not subprime defined as:		

Subprime Loan: A loan originated, modified or purchased after July 10, 2007 where the primary borrower has a FICO score of ≤ 660.

- The primary borrower is the borrower with the highest income.
- The determining credit score is lowest score if two scores are listed; middle score if multiple scores listed of the primary borrower.
- If no FICO was obtained, the loan is subprime if any of the following subprime characteristics are present:
  - DTI ≥ 50% or not assessed;
  - A foreclosure or judgment in prior 24 months; or a bankruptcy in prior 60 months;
  - Two+ 30-day delinquencies in the prior 12 months; or One+ 60-day delinquencies in the prior 24 months
- If no credit report was obtained, the loan is subprime.

CN	CONSTRUCTION LOAN REQUIREMENTS	YES	NO
1.	<b>Take-out Financing Commitment:</b> File evidences a valid permanent financing commitment to take out the construction loan.		
2.	<b>Spec Homes:</b> Property is not for speculative purposes (i.e. the intended owner is identified).		
3.	<b>Purchase Agreement:</b> If property is titled to developer/other, file contains an agreement for the purchase of the dwelling and conveyance of title to the intended owner following construction.		

Loan is eligible for pledging as 1-4 Family Residential First Mortgage – Construction collateral:	YES	NO
Completed By/Date:		

**NOTE:** 1-4 Family Residential First Mortgage Loans – Construction can be pledged only by members with a Maximum Credit Capacity > 20% of total assets