



# GET SET Testing



Testing your borrowing capacity with FHLB Des Moines not only demonstrates your access to liquidity, but ensures your operational procedures are sound.

## THE TESTING PROCESS

Testing is a great way to familiarize your personnel with eAdvantage.

### ✓ Set up users and permissions

- Ensure all permissions and authorizations are established for appropriate individuals to complete an Advance Transaction on eAdvantage  
*User authorizations are managed by your institution's eAdvantage User Administrators under the "Admin" section on eAdvantage*
- Confirm your authorized users have set up **Two-Factor Security** (use of an additional device to verify identity of the user). Users can initiate the Two-Factor Security set up under "Settings" in the navigation menu of eAdvantage  
*Instructions for setting up Two-Factor Security for your mobile device or PC are available in the "Guide to eAdvantage" on the Home page of eAdvantage*

### ✓ Execute an overnight advance transaction on eAdvantage

- Authorized individuals sign in to eAdvantage: <http://ebus.fhlbdm.com>
- Step-by-step instructions for an Advance Transaction are available in the "Guide to eAdvantage" on the **Home** page after signing in to eAdvantage  
*Your Demand Account will be debited for the stock purchase amount (activity stock requirement = 4% of the advance amount)*

### ✓ Verify if your institution has established a wire to complete the transfer of funds

- A complete test includes a wire transfer

### ✓ Finalize your test the following day by completing the 'Repay of Fed Funds Entry Form' on eAdvantage

- Funds are not required to be repaid the next day; your institution may have chosen different terms for this advance

## BEST PRACTICES

FHLB Des Moines recommends the following for a test:

#### Frequency

Test at least twice per year

#### Best Day/Time

Monday-Thursday  
9:00 AM - 4:30 PM CST

#### Meaningful Amount

Test with at least \$100,000

*If you need assistance with this process, our Money Desk can help: 800.544.3452, ext. 2122.*

## eADVANTAGE IS YOUR KEY

### WHO CAN ACCESS eADVANTAGE?

#### User Administrators

Responsible for setup, modifications or deletions for all users within your institution.

- Two User Administrators are set up per institution
- If User Administrators need to be set up, contact:  
[MFS-Membership@fhlbdm.com](mailto:MFS-Membership@fhlbdm.com) | 800.544.3452, ext. 2222.

#### Authorization Levels for Additional eAdvantage Users:

The User Administrator assigns individual users various access rights for eAdvantage. All User Administrators have the authority to assign all available access rights to any user within their institution.

User Administrators can access the user administration functions within eAdvantage by clicking on the "Admin" menu item on the right side of the eAdvantage navigation bar.

#### Two-Factor Security:

To ensure online transactions are performed by authorized personnel, certain sections in eAdvantage, such as Advance Transactions, require additional verification through an additional device such as a smartphone or tablet. Initiate set-up of Two-Factor Security under "Settings" in eAdvantage.

#### Device type options:

iPhone/iPad (preferred), Android device (preferred),  
Windows PC

#### FOR TECHNICAL ASSISTANCE OR PASSWORD RESET

#### CONTACT THE SERVICE DESK

[ServiceDesk@fhlbdm.com](mailto:ServiceDesk@fhlbdm.com) | 800.544.3452, ext. 2555.