

INSTRUCTIONS TO EXECUTE THE CUSTODIAL AGREEMENT WITH THIRD PARTY CUSTODIANS

Steps to complete the tri-party Custodial arrangement:

I. The Custodial Agreement is to be signed by Member, the custodian, and the Home Loan Bank (Bank).

- A. Step One: Member prints the [Agreement](#) from the website, and signs the form in the appropriate areas. The Bank requires one fully executed agreement for their files. If additional original agreements are necessary, the Member should print additional agreements from the website to begin the process.
- B. Step Two: Member sends the agreement(s) to the custodian for completion of the information on page seven, and execution on page eight.
- C. Step Three: The custodian should forward the original agreement(s) to the Bank for execution.

II. When the Agreement has been completed by all three parties:

- A. Fully executed copies of the tri-party agreement will be returned to the Member and custodian bank either by mail or e-mail attachment.
- B. The new collateral may be pledged into the member's borrowing base, upon receipt of confirmation of the pledges from the custodian bank.

Pledging and Releasing of custodial securities for collateral on advances are performed on Home Loan Bank of Des Moines' [Forms C-419](#), Custody Agreement Exhibit A, and [C-411](#), Request to Release Assigned Securities.